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Entry Form No. \_\_\_\_\_\_\_\_\_

Receipt No. \_\_\_\_\_\_\_\_\_\_\_\_

**MUMBAI CRICKET ASSOCIATION  
4TH CORPORATE TROPHY 2024-2025**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Abhay Hadap Deepak Patil  
 Secretary Jt. Secretary**  
Dear Sirs,

Please accept our entry for 4TH MCA Corporate Trophy for season 2024-2025. We have read the rules and agree to abide by them. We are also sending herewith Rs. 5900/11800 (including 18% GST) towards entrance fee. (Only Company Cheque. Cash not allowed)  
**Entry Fees for MCA Affiliated Clubs & MCA Corporate Trophy A, B, C, F Div: Rs 5900/-   
Entry Fees for MCA Non Affiliated Clubs in D & E Division: Rs 11800/-**

List of players representing our club will be sent to you atleast seven days before the start of the league.

Yours Faithfully,

Hon. Secretary

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The following particulars should be furnished.**

Name of the Office Club/Gymkhana:

Address:

**Name and address of the person to whom communication regarding the Tournament should be sent.**

Name:

Address: Residence:

Office:

Telephone No.: Residence:

Office:

Mobile:

E-Mail Id:

Office Club/Gymkhana

Note: Fees will be accepted only through Company cheque. No cash allowed. You are also requested to submit Cancel cheque copy for reimbursement

**MUMBAI CRICKET ASSOCIATION   
 4TH MCA CORPORATE TROPHY 2024-2025**

ENTRY FORM –

Date: ……/….. /2024

To:

The Secretary,

Mumbai Cricket Association  
3rd Floor, Cricket Centre Building,  
D Road, Churchgate.

**Mumbai 400 020.**

Dear Sir,

Please accept our entry for 4TH MCA Corporate Trophy 2024-2025. We are sending herewith ***Rs. 5900/-*** *(Rs. 5000/- Participation fees+ Rs. 900/- GST @ 18% =Total Rs. 5900/-) OR* ***Rs. 11800/-*** *(Rs. 10000/- Participation fees+ Rs. 1800/- GST @ 18% =Total Rs. 11800/-) (****Rupees Five Thousand Nine Hundred Only****) OR (****Rupees Eleven Thousand Eight Hundred Only*** *(* ***This amount need to be paid either from Company’s Account Cheque or Secretary Cheque with Company letter stating Entry Fees for MCA Corporate Trophy or Draft in favour of Mumbai Cricket Association. Reimbusements of Ground Charges and Prize money will be paid in company’s account only \*. (Along with the entry form please attach Company account details with cancelled cheque copy and company pan card copy for reimbursement and Prize money. Entry will not be accepted if cancelled cheque copy/company account details and company pancard not submitted during entry )***

The information about our Office Club is as follows:

1. Name of the Club: ………………………………………………………………….………...
2. Name & Office Address of **Secretary**: ………………………………………………............

…………………………………………………………………………………….

…………………………………………………………………………………….

Off. Tel: …………… …….Res. Tel: ………. ……………Mobile: …………….……………...

**Official E-mail of the Secretary**: …………………………………………………....

1. Name & Office Address of **Captain/Manager:** ……………………………………….……..….……..

…………………………………………………………………………………….

…………………………………………………………………………………….

Off. Tel: ………………… Res. Tel: …………. ………… Mobile: …………..………….........

**Official E-mail of the Captain/Manager**: ……………………………………………………….……...

Yours faithfully,

Date: ……………… Signature of the Secretary…………..…………………

**(To be submitted on ORGANISATION’S LETTER HEAD)**

**INFORMATION ABOUT THE PARTICIPATING ORGANISATION**

1. Complete Name of the Organization:
2. Regd. Office address:
3. Mumbai office address:
4. Organization structure:

(Whether Limited/Public Sector/Private Ltd./Partnership/Co-operative/Government/Semi-Govt.)

1. Names of the Directors/Partners/Proprietors:
2. Permanent Income Tax A/C. No. of the Co.:
3. Permanent P.F. A/C. No. of the Co.:
4. Total No. of employees in the Organization:
5. Date of Incorporation:
6. Company Bank Account No:  
   IFSC Code:  
   GST No:

## UNDERTAKING

I, …………………………………,Head of HRD/Personnel Dept. of M/s. ……………………………….. at present having its’ registered office at ………………….., state as follows:

1. I say that I am the……………………… (Designation) of………………

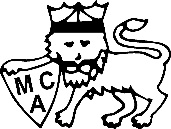
……………… (Name of the Organization) and am duly authorized to give this undertaking.

1. I say that each and every player listed in the enclosed ‘List of Players’ is a bonafide employee of our organization.
2. I am aware that, in the event any one of the players in the ‘List of Players’ OR the players who represents our Club in any of the matches of the Tournament for 2024-2025 season is found NOT our employee, the entire Club will stand disqualified for the current season and shall not be eligible to participate in the tournament for the next two seasons (i.e. 2025-2026 & 2026-2027).

#### Given on this ………. day of …………2024

#### ……………………………………………

#### Seal: Signature of Head of HRD/Personnel Dept.

 Name of the Club………………………………………………………………………..

**LIST OF PLAYERS FOR 2024-2025**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Name of the** Players | **UAN or PF. No.\*** | **Payroll No.** | **Date of Appointment** | **Permanent /Contract/Scholarship/Outstation** | **MCA. Reg. No.** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
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| 27 |  |  |  |  |  |  |
| 28 |  |  |  |  |  |  |
| 29 |  |  |  |  |  |  |
| 30 |  |  |  |  |  |  |

NOTE:

1. Certified photocopy of the ID Cards issued by the Employer and MCA Reg. Card of all listed players must be attached along with this form, without which, the Entry Form will not be accepted.
2. Last **date of acceptance of Entry Forms is September 26, 2024 (Thursday),** (Timings 11.00 a.m. to 01.45 p.m. and 03.00 p.m. to 07.00 p.m. (Monday to Friday) at the Mumbai Cricket Association Office, 3rd Floor, Cricket Centre Building, D Road, Churchgate, Mumbai-400020
3. **A copy of this ‘List of Players’ ACKNOWLEDGED by MUMBAI CRICKET ASSOCIATION shall be exchanged with the opponent Club after marking the players for the match, at the time of toss of every single match.   
     
   Team list should be submitted and Acknowledged by MCA Office 7 days before start of tournament**

……………………………..… …………………………………….

Signature: The Secretary of Club Head of HRD/Personnel Dept. (Signed by both)

**DOCUMENTATION MANDATORY FOR PARTICIPATING CLUBS FOR ALL MCA OFFICE TOURNAMENTS**

**Permanent Employees/Outstation Employees:**1) Permanent/Outstation Employees who are on the pay roll of an organization on or before **September 15, 2024** are eligible to represent their organization  
2) UAN Number or PF Number of all permanent employees compulsory on squad list with company signature and stamp.

3) July, August, September 2024 PF receipt paid by Company of all permanent employees. Also PF receipt of current month may be asked to produce for any ongoing office tournament.   
4) New MCA Registration numbers of all permanent employees compulsory on squad list with company signature and stamp.

**Contract Employee:**

1) Contract Employees (Age above 18) players, who are on the pay roll of an organization on or before **September 15, 2024** are eligible to represent their organization.

2)In case of Contract Employees, all Industry Contract Employee norms should be strictly followed.

3)Submit certified copy of the original letter of appointment of those permanent employees of the Company who are exempted under P.F. Act. and also provide copy of **EPF Form No. 11** filed in respect of PF exemption employees listed in the Entry Form

4)Submit certified copy of the original letter of appointment (specifying the period and remuneration) of Contract/ Sports Scholarship players. 5)Contact Letter of all employees mentioned in the squad list

5) 3 month Salary statement of all contract employees with salary being credited from Company name only. Salary statement may be asked for any ongoing office tournament.

**Scholarship Players**

1) **Sports Scholarship** (**between age of 16 and 25 as on September 15, 2024**) players, who are on the pay roll of an organization on or before **September 15, 2024** are eligible to represent their organization.

2)The Contract/Scholarship players engaged should be residents in the jurisdiction of Mumbai Cricket Association  
3) Submit **bonafide certificate** of the Scholarship players from their respective Govt. recognized educational institute.

**IMPORTANT POINTS TO NOTE**

**Rules for No. of Outstation/Contract/Sports Scholarship Players permitted:**

1. A and B Division – Maximum 30 players to be submitted in the squad list. In playing XI maximum 6 outstation players are allowed and 5 contact/scholarship players are allowed. If team does not have any outstation players then they can have 9 contract/ scholarship players in playing XI.
2. C & D Division - Maximum 30 players to be submitted in the squad list. In playing XI maximum 2 outstation players are allowed and 5 contact/scholarship players are allowed. If team does not have any outstation players then they can have 7 contract/ scholarship players in playing XI.
3. E Division - Maximum 30 players to be submitted in the squad list. In playing XI maximum 1 outstation players are allowed and 3 contact/scholarship players are allowed. If team does not have any outstation players then they can have 4 contract/ scholarship players in playing XI.
4. F Division - Maximum 30 players to be submitted in the squad list. All players in the squad list should be compulsorily be permanent employee.
5. Also there will be no limit (Outstation/Contract/Scholarship) in submission of final list of 30 Players. U-19 Players is not mandatory in any division. Scholarship players age should be 16 to 25 years. 18 plus Age limit for Contract players. **Junior College Players can Play all MCA Affiliated Office Tournaments.**
6. **All participating teams should ensure that their players are registered with newly developed Online MCA Registration portal. Old Green or White Paper registration is not valid from season 2024 onwards.**  
    https://www.mca-registration.com/odms/players/transfer

**Payment of Ground, Umpiring & Scoring Charges:**

1. Both the teams shall jointly bear the expenses on Ground Charges as per MCA approved rates for all the matches. MCA will reimburse the ground charges on company’s account after end of tournament.
2. Umpire and Scorer charges will directly be paid by Mumbai Cricket Association.

**Note:**  
MCA Corporate T-20 Tournament will be played from 15th October 2024 to 15 December 2024  
  
Times Shield will be played from December 2024 to April 2025

Tournament Entry **Start Date: Friday, 06 Sept 2024**  
 **Last Date: Thursday, 26 Sept 2024**

**Team list should be submitted 7 days before start of tournament**

**Tournament Dates:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TOURNAMENT NAME** | **TOURNAMENT DATES** | | | | | |
|  | **RD 1** | **RD 2** | **RD 3** | **QF** | **SF** | **FINAL** |
| **MCA Corporate Trophy A Div** | **29-Oct** | **31-Oct** | **05-Nov** | **07-Nov** | **12-Nov** | **14-Nov** |
| **MCA Corporate Trophy B Div** | **29-Oct** | **31-Oct** | **05-Nov** | **07-Nov** | **12-Nov** | **14-Nov** |
| **MCA Corporate Trophy C Div** | **15-Oct** | **18-Oct** | **23-Oct** | **06-Nov** | **13-Nov** | **20-Nov** |
| **MCA Corporate Trophy D Div** | **18-Oct** | **22-Oct** | **25-Oct** | **06-Nov** | **13-Nov** | **20-Nov** |
| **MCA Corporate Trophy E Div** | **16-Oct** | **22-Oct** | **25-Oct** | **07-Nov** | **14-Nov** | **21-Nov** |
| **MCA Corporate Trophy F Div** | **19-Oct** | **26-Oct** | **09-Nov** | **16-Nov** | **23-Nov** | **07-Dec** |

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