

1. Position: Project Manager – IT development & Operations

2. Role Purpose:

To effectively manage the MCA – IT Development & operations, coordinate with the MCA vendors, internal & external stakeholders & handle the technical part in hardware, software etc.

To handle the requirements of MCA, planning, project management, implementation from start to end.

To develop the software for MCA based on the requirements.

3. Key Accountabilities:

Main job duties/responsibilities:

- Manage IT project life cycle end-to-end from kick-off to go-live
- Coordinate with internal & external stakeholders on managing the IT Projects for MCA
- Coordinate with MCA vendors on current software's Pros & Cons implemented by MCA in Registration, Scoring, scheduling etc. for Cricket Operations.
- Manage the requirements of Cricket Operations team & coordinate with the vendors to implement on the development.
- Ensure project objectives are met, whilst controlling scope, budget, and timelines
- Collaborate with multi-disciplinary team– including UX, design, web, and app development as well as QA.
- Work across functions to help resolve problems and implement/suggest changes.
- Tracking projects and assessing risk and impact from implemented changes and appropriately.
- manage escalation of issues to the stakeholders.
- Proactive management of all MCA -project tracking systems to ensure they are kept up to date.
- Overall delivery ownership for a project
- To ensure all projects are resourced with quality in mind.
- Drive and facilitate agile design and development processes.
- Manage installations, upgrades and configurations of hardware and software.
- Assess system performance and recommend improvements.
- Provide support and guidance to stakeholders.
- Control costs and budgets regarding IT systems
- Develop IT policies and practices.
- Supervise & direct IT Personnel
- Implementing document control policies and documentation templates

4. Requirements include:

- 10+ years of Experience in managing IT projects end-to-end.
- Solid technical background, with understanding or hands-on experience in software development and web technologies
- Experience of working in sports sector, preferably cricket.
- Understanding of rules of cricket.
- Outstanding leadership, organizational, and time management skills
- Resource forecasting, planning and management experience within a digital experience agency.
- Comfortable working within a program of projects, and comfortable to prioritize.
- Experience working within a large (or rapidly growing) organization.
- Understanding of web and mobile technology and development processes beneficial
- Strong presentation skills, and excellent written and verbal communication skills
- Ability to communicate clearly and professionally internally and externally.
- Outstanding team player with proven ability to lead and facilitate where necessary.
- Strong focus on solutions rather than problems

- Keen eye for detail
- Good Understanding of Development, Operations and underlying tools

5. Qualifications, Experience, Knowledge & Skills:

- University Post Graduate degree (Masters) in Information Technology or equivalent
- PMP or Project Management Certifications is a plus
- Must be abreast with all modern developments in Project Management professional.
- Must have a proven track record in the development and delivery of IT Projects
- Excellent written and verbal communication skills
- Able to clearly communicate technical concepts & ideas to both technical and non-technical audiences

6. Competencies

- The highest levels of integrity, discipline, and motivation
- Must demonstrate problem solving abilities.
- Must be an effective communicator, quick learner, and a team leader.
- Must have resilience, initiative, and high energy.
- A proven ability to manage and interact with people from different backgrounds and cultures.
- An Excellent presenter with written and oral communication skills

Applications should be submitted by 6.00 pm on 18th August, 2023 at jobs@mumbaicricket.com

All applicants are hereby instructed to mention the specific post in the subject of the email as **Project Manager – IT Dev & Operations**

After screening/shortlisting of applications, the candidates may be called for personal interviews in Mumbai, for further evaluation.